

# Overlook Apartments

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## SEPTEMBER

### 9/1- Rent Due

9/3- RU Club Fair on Campus

9/6- Labor Day, Offices Closed VT vs. Boise St. Landover, MD

9/11- VT vs. James Madison

9/18- VT vs. East Carolina

9/25- VT @ Boston College

### Monthly Maintenance Tip

If maintenance is necessary in your home you may contact the office to request service between the hours of 9am and 5pm, Monday through Friday.

If you have an emergency maintenance issue please call 888-263-8022. Some maintenance emergencies are:

*Water Leaks (other than faucet drips)*

*No Hot Water*

*No Heat in winter*

*No A/C when outdoor temp. is 85+*

*Inoperable Refrigerator*

*Gas Leak*

*Broken Door Locks or Window Locks*

*Sewer Back up*

*Toilet clogged (if no other bathrooms)*

*Broken Windows (not cracked)*

*Anything that could cause damage or pose a health or safety threat if left unattended.*

### Monthly Green Tip

Improve your fitness and help the environment at the same time! Walking, jogging, bike riding, and volunteering for community and parks cleanup are all great ways to stay healthy and have a positive impact on the environment.

### **Tweet-Tweet**

CMG Leasing is now on Facebook and Twitter!

Follow us!

[www.facebook.com/cmgleasing](http://www.facebook.com/cmgleasing)

[www.twitter.com/cmgleasing](http://www.twitter.com/cmgleasing)

### **Fire Safety**

Following these simple precautions can make all the difference in preventing fires.

1. Make sure matches and cigarettes are completely out before discarding. Do not throw cigarette butts or ashes in mulch beds. Please extinguish them in designated ash trays.
2. Do not smoke in bed.
3. Keep all surplus materials out of the furnace room, away from the hot water heater and/or furnace.
4. Make sure your carbon monoxide and/or smoke detector is working at all times.
5. Clean out the lint tray on the dryer after each use and vacuum or sweep all lint from behind the dryer regularly.
6. Keep Breezeways and landings free and clear of any clutter that might block entry or exit from the building.
7. Grills, lighter fluid, gas, and other flammable items are not permitted.

### **Patios & Balconies**

Having a patio or balcony is a great luxury that we don't all have! It's a wonderful time of year to sit outside and enjoy the cooler temperatures and the changing leaves. Residents provided with a patio or balcony are responsible for its condition and are expected to maintain the area at all times. Motorcycles, signs, trash containers, tires, doghouses, cat litter boxes, ping pong tables, sofas and interior furniture, etc. are not to be kept on the patio.

### **Stumped?**

Have you ever been talking with friends and someone thinks of a question that none of you can answer? Fear Not! Nowadays, the answer to any question is at your fingertips. Literally. There are several ways (outside of trekking to the good ole library) to research that mystery answer. Visits to the website Wikipedia and text messages to ChaCha (242242) top the list of today's most frequently used search tools. Knowledge at your fingertips has a whole new meaning.



### **PAY YOUR RENT ON TIME**

Rent is due on the 1st of each month and must be received no later than 5pm on the 5th of each month in order to avoid a late charge. You can mail your payment, drop it off at the leasing office, or pay online!

### **Emergency Maintenance**

**1-888-263-8022**

**[www.cmgleasing.com](http://www.cmgleasing.com)**

### Office Hours

**Monday - Friday 9-5**

**Saturday by appointment only**